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**The Financial Aid Handbook** was designed to familiarize you with the financial aid application process. The handbook contains information on how to apply, how your need is determined and what types of aid are available. This information will be helpful to prospective and continuing students and their families, who are interested in applying for financial aid.

UCLA Financial Aid Office has no responsibility for the content of other web sites that you may find and access via links provided on our web site or in our publications.



# APPLYING FOR AID

## Free Application for Federal Student Aid (FAFSA)

To apply for financial aid, you must complete a FAFSA. Applications are available in January and should be completed by the March 2 priority filing deadline in order to receive optimum consideration for limited financial aid resources.

Before attempting to complete the FAFSA, go to [www.pin.ed.gov](http://www.pin.ed.gov) to obtain your federal PIN. The federal PIN will allow you to sign your application electronically, and if you are a continuing applicant, access your FAFSA Renewal on the web. Parents of dependent students should also obtain a PIN so that they too can sign the FAFSA online. We recommend that your FAFSA be filed electronically. Students who prefer to complete a paper FAFSA can print out the form in a PDF format at:

[federalstudentaid.ed.gov/fafsa\\_options.html](http://federalstudentaid.ed.gov/fafsa_options.html).

## California Grant Application

To apply for a California Grant, you must file the FAFSA by March 2. If you are a first time applicant, you must also provide the California Student Aid Commission (CSAC) with a completed GPA Verification Form by March 2. UCLA will electronically submit GPA's for continuing students who have completed 36 units or more. ***Students must have their previous school verify their GPA if they have fewer than 36 units.***

To obtain a GPA Verification Form, contact any of the following:

- High school guidance counselor, or
- California Student Aid Commission: [www.csac.ca.gov](http://www.csac.ca.gov).

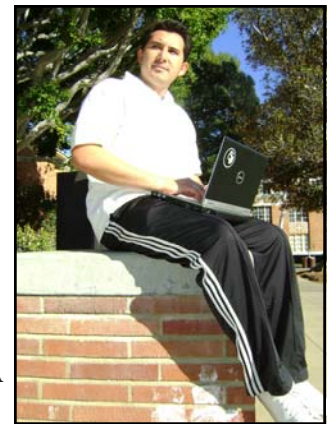
## Scholarships Application

**Entering students** need to apply for need-based scholarships using the *University of California Application for Undergraduate Admissions and Scholarships*. The admissions and scholarship deadline for entering students is November 30. In addition, your FAFSA must be filed by March 2 to establish financial need for the academic year.

**Continuing UCLA students**, who have a cumulative GPA of 3.5 or greater, may apply for need-based scholarships through the *Undergraduate Scholarship Application for Continuing Students* available at [www.fao.ucla.edu](http://www.fao.ucla.edu). The submission deadline is March 2. All students must also file a FAFSA by March 2 to establish financial need.

## Summer Aid

Summer financial aid is available to all UCLA students enrolled at least half time. In addition to completing the FAFSA by March 2, you will need to complete a Summer Financial Aid Application. Summer applications are available at the Financial Aid Office web site starting April 1, and should be submitted by April 30 for priority consideration.



Students can file a FAFSA online at [www.fafsa.gov](http://www.fafsa.gov)

### ELIGIBILITY CRITERIA

In order to receive financial aid, you must:

- be a U.S. citizen or eligible non-citizen.
- have a valid Social Security Number.
- be registered with the Selective Service, if required.
- be enrolled at least half-time in a degree program.
- not be in default of any federal funds.
- make satisfactory academic progress.

UCLA PRIORITY DEADLINE  
March 2

UCLA TITLE IV CODE  
001315

Students applying on time will be considered for federal, state and university grants, loans and work-study. Aid is also available to UCLA students attending a summer session at another University of California campus, Summer Travel, Summer Institute, and EAP programs. Application timelines and availability of funds vary. Financial aid is only available for one summer program per year. Please contact the Financial Aid Office for additional information. Please check our web site ([www.fao.ucla.edu](http://www.fao.ucla.edu)) in February/March for additional summer aid information.

## Student Athletes

Eligible student-athletes who also completed the FAFSA Application will receive their academic year award eFAN's by mid August each year per NCAA Regulations. Those student-athletes who receive athletic scholarships via the UCLA Athletic Department will be awarded financial aid to cover their cost of attendance in accordance with NCAA Regulations, if they have completed a FAFSA application. Non scholarship student-athletes will receive their academic year award eFAN's in early July. All Pell grant eligible student athletes should contact the UCLA athletic department (located in the JD Morgan Center) about the NCAA Special Assistance Fund and/or any questions concerning their athletic scholarship.

International students can search for scholarships and loans at [www.iefaf.org](http://www.iefaf.org)

## International Students

International students are ineligible for federal financial aid. However, undergraduate international students in their second and subsequent years at UCLA can apply for limited grant funding by filing an *International Student Financial Aid Application* with our office. The application will be available at [www.fao.ucla.edu](http://www.fao.ucla.edu), in late January through March 2nd for the upcoming academic year. In addition, if the student possesses an F-1 Visa and has a co-signer that is a US Citizen or a Green Card holder, they may qualify for private student loan assistance to cover the cost of attendance. Please contact the Financial Aid Office for more information.

# APPLICATION PROCESSING

## Application Process

Students who complete their FAFSA on the Web will receive a confirmation number at the time they submit their application. The confirmation page can be printed out or the applicant can e-mail this page to their e-mail address as verification of having completed the FAFSA. The federal processor will also send an e-mail verifying that the application was received and that it will be forwarded to the school(s) listed on the FAFSA. The email will also provide instructions on how the FAFSA data can be accessed in order to verify information or to make changes.

When FAFSA data is submitted to the federal processor, student information will be verified by a series of federally mandated data matches (Social Security Number, date of birth and name information, Selective Service status, INS status, citizenship status and default information) before being forwarded to UCLA electronically. It takes 3-5 business days for UCLA to receive electronic FAFSA information from the federal processor,. If a student does not pass some of the data matches, UCLA will follow up for additional documentation via e-mail notification.

The Financial Aid Office reserves the right to request Additional information at any time to process your application for financial aid.

## Verification Process

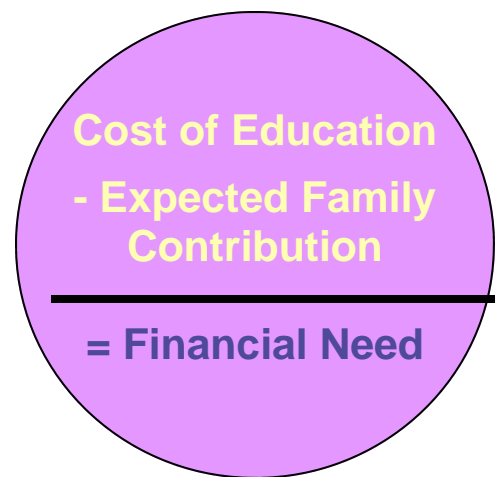
Although exempt from Federal Verification selection, every year UCLA verifies information provided by a portion of the student population receiving financial aid. If you are selected for the verification process, UCLA request that you complete and submit the *UCLA Verification Form*. Please be prepared to submit additional documentation with the verification form, such as a federal tax return for example, if it is requested.

## Housing Status Verification

The Financial Aid Office may need to confirm that the housing status reported on the FAFSA is correct. Since the request for this information can come at any time during the year, please make sure that you keep dorm contracts, rental agreements or leases, and cancelled checks made payable to the renting agent on hand. Such documentation will verify the housing status that you reported. Adjustments to your Cost of Attendance, reduction of your awards, and/or billing can result from an improperly reported housing status.

## Complete File

Before you can be awarded financial aid, you must have a complete file which includes FAFSA data and any additional information requested by the Financial Aid Office. You can check the status of your file status online at [www.fao.ucla.edu/myfao/](http://www.fao.ucla.edu/myfao/). Once your file is complete, it will be reviewed by a counselor and financial aid will be offered to you. Financial Aid Notification (eFAN) will be made available specifying the award type and amount, for which you are eligible. An email will be sent to you when your eFAN is available.



## DETERMINING FINANCIAL NEED

The process of determining your eligibility for financial aid, commonly referred to as *need analysis*, has been legislated by the U.S. Congress using the information contained in the FAFSA. If the need analysis shows that the cost of education exceeds the amount you and your family can contribute, you will qualify for financial aid based on need. Non-need based loans are also available even if your family contribution exceeds your cost of education.

## Cost of Education

A standardized set of budgets is used as the basis for determining the cost of attendance at UCLA. The budgets vary based on your living arrangements while in school, from living with parents or relatives, to living on campus, to living off-campus (away from family). Approximate costs of attending UCLA for a nine-month academic year are: \$20,000 for students living with family, \$27,000 for living off-campus and \$29,000 for living on-campus. An additional \$22,100 (approximate) will be charged to out-of-state students for non-resident tuition. Graduate and Professional School estimate budgets vary based on specific graduate programs. Graduate and professional students should contact the Graduate Division for additional information.

## Expected Family Contribution (EFC)

The EFC is the amount that you and your parent(s) are expected to contribute towards your education. The need analysis formula utilizes your parents' income and assets, savings, taxes and other mandatory living expenses to determine the parents' contribution. In addition, your parents' ages and need for retirement income, number of dependents in the household, and the dependents enrolled in college are

considered. Your contribution is derived by analyzing your income and asset information. The EFC figure *is not an actual amount that you (or your parents) have to pay*, but it is an approximation of how much you (and your parents) should reasonably be able to contribute towards your educational Expenses during the academic year. If at the time of completing the FAFSA you were required to provide only your and your spouse's income and asset information, the EFC will be calculated using these resources.



**Special circumstance appeals are reviewed by financial aid counselors on a case by case basis.**

## SPECIAL CIRCUMSTANCES

If your or your parents' financial situation changes after you have filed the FAFSA, or at any time during the academic year, you should submit a letter explaining your special circumstances along with supporting documentation to the Financial Aid Office. Changes in your financial situation include, but are not limited to, loss of employment, disability, illness, separation, divorce, or death. To appeal, complete the Petition to Use Projected Year Income (available at [www.fao.ucla.edu](http://www.fao.ucla.edu)) and submit it to the Financial Aid Office. ***Your appeal will not be considered without supporting documentation.***

Students who have been classified as dependent according to the criteria established by the Federal Government may petition for *reclassification to independent status* based upon documented extenuating circumstances. To appeal for independent student status, complete a Petition for Independent Status (available at [www.fao.ucla.edu](http://www.fao.ucla.edu)) and submit it to the Financial Aid Office.

Dependent students whose parents are unwilling to provide parental information on the FAFSA may be eligible for unsubsidized Stafford loan assistance only. The amount of the unsubsidized loan will vary depending upon the students academic grade level. Please contact the Financial Aid Office for additional information.

If you (or your parent) were registered in a Domestic Partnership at the time you completed your FAFSA, you may be eligible for a recalculation of your eligibility for university funds based on your and your domestic partner's (or your parent's partner's) resources instead of the income/asset information reported on the FAFSA. Please review the Domestic Partner Form available on our web site ([www.fao.ucla.edu](http://www.fao.ucla.edu)) and submit it to our office, if applicable.

## THE FINANCIAL PARTNERSHIP

Paying for the cost of a UC education requires a partnership among parents, students, and the University; each partner has responsibilities to fulfill in meeting that cost. It is essential that parents fulfill their part of the partnership, otherwise students will have to carry a heavier financial burden. Parents usually combine current income, savings, and borrowing from the Federal Parent PLUS Loan Program or from other sources to meet their share of the expected parent contribution. Students are expected to meet part of their cost through a combination of earnings and borrowing. This "loan/work expectation" is a variable one, and takes into account students' budget, taking advantage of scholarship programs, saving for college expenses before enrolling, and living at home during the summer to maximize savings.

The University administers a wide variety of student support programs as outlined in the next portion of this publication. Students' workload and amount of educational debt is reviewed as well, to help ensure that neither impedes steady progress towards degree completion or the ability to meet loan repayment obligations. Please note that federal education tax credits may benefit you or your parents. Tax credits are tied to the tuition and fees paid for college attendance. Please review the American Opportunity Tax Credit information available at [fao.ucla.edu](http://fao.ucla.edu) or the IRS web site. If you or your parents are interested in learning whether these tax credits apply to your financial situation, you should consult a tax advisor.

## FINANCIAL AID PROGRAMS

### Blue and Gold Opportunity Plan

If you are an undergraduate student attending University of California, the Blue and Gold Opportunity Plan will cover your system-wide fees. The plan will combine all sources of scholarship and grant awards you receive (federal, state, university and private) to count toward covering your fees. Blue and Gold students with sufficient financial need can qualify for even more grant to help reduce their cost of attendance. To be eligible for the Blue and gold Opportunity Plan, you must:

- Be a California Resident.
- Submit a Free Application for Federal Student Aid (FAFSA) by March 2 and provide any additional information that may be requested by the Financial Aid Office.
- Apply for a Cal Grant (see page 2 of the Handbook).
- Demonstrate income below \$70,000 on 10-11 FAFSA with financial need, as determined for federal need-based aid program.
- Be in your first four years as a UC undergraduate (first two for transfer students).
- Meet other basic campus requirements for UC grant aid (ex: be enrolled at least half-time, meet Satisfactory Academic Progress standards, not be in default on student loans, etc.)

Once your financial need and eligibility for Blue and Gold Opportunity Program is determined, based on the need analysis, your resulting financial aid eligibility can be covered by different types of awards listed on the following pages.

### Grants

**California Grant Programs** are state-funded educational opportunity programs that assist students through a variety of awards. For each program listed on the following pages, a student must meet all Eligibility Criteria, outlined on page 3 of this handbook.

**Cal Grant A** provides grant funds to help pay tuition/fees for California residents at qualifying institutions offering undergraduate academic programs. Awards are based on need and grade point average. If you qualify for a Cal Grant A and you choose to attend a California Community College first, you can reserve your award for up to two years until you transfer to a tuition/fee charging college.

**Cal Grant B** provides awards for students from low-income families. The awards are to be used to help pay your tuition, fees and access costs. The Cal Grant B award during your first year is for access costs only (\$1551), including expenses for transportation, supplies and books. Beginning with the second year of your Cal Grant B benefits the award also helps pay for tuition and fees.

Note: Cal Grant A and B Entitlement awards are for High School graduates under the age of 28 by December 31 of the award year with minimum GPA of 3.0 for A and 2.0 for B.



Grants are need based financial aid awards that do not have to be repaid after graduation.

**Cal Grant A and B Competitive** awards are similar to the Entitlement awards, except they are not guaranteed. Each year only a limited number of new awards are available to those students who did not receive an Entitlement Award. The awards are for students: from low income and disadvantaged families with a minimum GPA of 3.0. Cal Grant A and B recipients who plan to enroll in a teaching credential program may have their funding extended an additional year for a teaching credential program. Recipients should apply as early as possible after receiving their bachelor's degree by completing the Request for Teaching Credential Program (G-44 form).

**Please be advised that any Cal Grant award offer is tentative and subject to final approval of the State Budget Act.**

**Federal Pell Grants** are based on exceptional need and awarded to undergraduate students who are U.S. citizens or eligible non-citizens, and who have not earned a Bachelor's degree. Students who file the FAFSA are automatically considered for Pell Grants. For 10-11, awards start at \$1,176 with the maximum of \$5,550. These amounts are adjusted annually by the federal government.

**Academic Competitive Grants (ACG)** are available to first and second year undergraduate students who have completed a rigorous high school curriculum. Students must be US citizens or Permanent Residents, Pell Grant eligible and enrolled at least half time. Sophomores must also have a 3.0 GPA, at the time they advance a grade level, in order to qualify for the second year of ACG. ACG will provide up to \$750 for the first year of study and up to \$1300 for the second year.

**Science and Mathematics Access to Retain Talent (SMART) Grants** are available to third and fourth year undergraduates. Students must be US citizens or Permanent Residents, Pell Grant eligible, enrolled at least half time and majoring in physical, life or computer science, engineering, mathematics, technology or a critical foreign language. Students must have a 3.0 cumulative GPA in order to qualify. SMART will provide up to \$4000 per year for the third and fourth year of study.

**NOTE:** Eligibility for ACG and SMART awards will be determined by the Financial Aid Office quarterly, after the mid-point of each term to ensure that all of the eligibility criteria have been met. Students who are eligible will receive revised Financial Aid Notifications.

**Federal Supplemental Educational Opportunity Grants (FSEOG)** are federally funded awards awarded to on-time undergraduates who are citizens or permanent residents. Awards are based on financial need, and range from \$100 to \$4,000. Preference is given to Pell Grant and Cal Grant recipients.

**State University Grants (SUG) & UCLA Grants** are awarded to on-time undergraduates who are citizens or eligible non-citizens. Awards are based on financial need.

## Loans

### Federal Perkins Loans

Federal Perkins Loans are available to U.S. citizens or eligible non-citizens. The loan limit is \$5,500 per academic year for undergraduate students and \$8,000 for graduate and professional students. The actual award amount may be less based on annual funding and UCLA's institutional awarding policy. Undergraduates may borrow up to an aggregate total of \$27,500. Graduate and professional students may borrow up to \$60,000, which includes undergraduate Federal Perkins Loan amounts. The loan interest rate is fixed at 5%. Loan repayment/ interest accrual begins nine months after graduation or less than half-time enrollment. Perkins Loans are awarded to on-time applicants.

In order to deliver federal loans to eligible borrowers, UCLA will start participating in Direct Loan program for 2010-2011 academic year.

Prior to 2010-11, federal loans at UCLA were delivered through Federal Family Education Loan Program (FFELP).

### Direct Loan Program (DL)

Direct Stafford Loan Program consists of low-interest subsidized and unsubsidized loans funded by federal government. Loans are available to undergraduate, graduate, and professional students who are U.S. citizens or permanent residents. Loan repayment begins six months after graduation or dropping below half-time enrollment.

**Direct Subsidized Stafford Loans** are awarded to students with demonstrated need. Interest is paid by the government until six months after you leave school or drop below half-time enrollment status. Interest rate for undergraduate students is fixed at 4.5% for loans with a first disbursement date between July 1, 2010 and June 30, 2011. For graduate students, interest rate is fixed at 6.8%.

**Direct Unsubsidized Stafford Loans** are available to all students regardless of income. Interest accrues from the date of disbursement, but the extra costs of accrual can be avoided by making regular interest payments while in school. Interest rate is fixed at 6.8% .

Subsidized and Unsubsidized Stafford Loans can be combined as long as the maximum annual and aggregate limits for the Stafford Loan Program have not been exceeded.

### ANNUAL LIMITS

#### Subsidized Stafford Loan

Freshmen	\$ 3,500
Sophomore	\$ 4,500
Junior/Senior	\$ 5,500
Graduate Student	\$ 8,500

#### Unsubsidized Stafford Loan

(Includes any subsidized funds awarded)

Freshmen	\$ 5,500
Sophomore	\$ 6,500
Junior/Senior	\$ 7,500
Graduate Student	\$ 20,500

#### Additional Unsubsidized Funding

(For independent students and students whose parents are denied PLUS Loans)

Freshmen	\$ 4,000
Sophomore	\$ 4,000

**Direct PLUS Loans** are designed to help graduate students and parents (or legal guardians) of undergraduate students meet their educational costs. Graduate students and parents may borrow up to the cost of education for the academic year, less any other financial aid received. PLUS loans are available only to borrowers who do not have adverse credit histories. The interest rate is fixed at 7.9% as of July 1, 2006. Repayment begins 60 days after the loan is fully disbursed. In addition, parents may have the option of deferring payment until after their dependent student has completed schooling. Please go to [www.ed.gov/DirectLoan/](http://www.ed.gov/DirectLoan/) for additional information on repayment options and terms.

*\*Graduate students do not enter repayment while enrolled at least half time.*

ACADEMIC LEGEND	
<b>FRESHMAN</b>	<b>0-44.9 units</b>
<b>SOPHOMORE</b>	<b>45-89.9 units</b>
<b>JUNIOR</b>	<b>90-134.9 units</b>
<b>SENIOR</b>	<b>135+ units</b>
<b>GRADUATE</b>	<b>Beyond Bachelor's</b>

## Other Loans

**Alternative Loans** are available to students who have received the maximum award amounts under the Direct Loan Program and require additional funding. These loans are sponsored by banks and private lending institutions. The interest rates and repayment schedules may vary. These loans must be certified by the Financial Aid Office before funds can be disbursed. Please contact the Financial Aid Office for additional information.

**Short-Term Loans** are emergency educational loans available to all registered students in good repayment standing. \$200—350 emergency loans are available through the UCLA Student Loan Office. Higher loan amounts may be advanced by the Loan Office against employment or financial aid disbursements available during the same enrollment period. Emergency loan payments are due on the

20th day of the following month. Additional information about short term loans can be found at [www.loans.ucla.edu/shorttermloan.html](http://www.loans.ucla.edu/shorttermloan.html).



## Scholarships

**The UCLA Regents Scholarship** is a highly competitive, merit-based scholarship that is available to entering freshmen and entering transfer students. Students are invited to compete for this scholarship based on demonstrated academic excellence, leadership and exceptional promise. The latest statistical data averages for Freshmen Regents are, as follows: GPA: 4.31 ,

SAT Math: 759, SAT Reading: 742, SAT Writing: 744, Best subject: 792, Honors/AP: 22 semesters. Freshmen are guaranteed \$2,000 per year for four years and transfer students are guaranteed \$2,000 year for two years. Transfer students must have a cumulative GPA of 4.0 to be considered for a Regents scholarship. All students must be a resident of California and be a citizen or permanent resident of the U.S.

**Alumni Scholarships** are awarded to freshmen graduating from California high schools and entering transfer students from California Community Colleges. Freshmen must have a minimum 3.85 GPA and SAT I verbal score of 600/670 and a minimum SAT I math score of 600. Transfer students must have a minimum 3.5 GPA and 84 transferable quarter units. Financial need is not required. Awards range from \$500 to \$1,000.

**University and Endowed Scholarships** are awarded to academically meritorious and financially needy undergraduate students. A FAFSA application and scholarship application must be filed each year to be considered for university and endowed scholarships. Awards range from \$100 to \$3,000 and are not automatically renewable. Continuing students must have a cumulative GPA of 3.5 or greater and must demonstrate financial need.

**SRC Web Site Address:**

[www.college.ucla.edu/up/src](http://www.college.ucla.edu/up/src)

**Scholarship Search Web Sites:**

[www.collegeanswer.com](http://www.collegeanswer.com)  
[www.fastweb.com](http://www.fastweb.com)

**The Scholarship Resource Center (SRC)** at UCLA assists students to search for non-university scholarships, regardless of their financial aid eligibility. Non-University Scholarships (Outside Agency Scholarships) are funds from various organizations, agencies, companies, or private individuals that are not administered by the University. Students must meet various agency restrictions which may include academic achievement, special talent, leadership ability, or group affiliation. The SRC offers a number of services to assist in the scholarship process — a library of scholarship books, counseling, search services, and workshops. The center is located at

233 Covell Commons and is open Monday through Friday, 11:00 a.m. to 6:00 p.m. You can also reach the center by calling (310) 206-2875. *Students who receive scholarships must notify the Financial Aid Office of the source and amount of funds. Scholarships are generally counted against need-based assistance in your financial aid package.*

## Work-Study

Federal Work-Study (FWS) is a federally funded program administered by the Financial Aid Office. Eligibility is based upon demonstrated financial need, on-time application status and is part of the total financial aid package. Both graduate and undergraduate students are considered. Students earn money for college costs through part-time employment in an approved on- or off-campus job. Once you have accepted your award, it is your responsibility to review the online Job Bulletin, contact employers, interview, and accept a position (by the hiring deadline, usually February) in order to earn the funds provided through FWS. You may work up to 20 hours per week during the quarter or semester.



The Work-Study Job Bulletin and additional work-study information is available at <https://www.fao.ucla.edu/workstudy/portal.htm>

## MAINTAINING FINANCIAL AID ELIGIBILITY

### Satisfactory Academic Progress (SAP)

Satisfactory Academic Progress (SAP) for financial aid purposes measures students' progress relative to their length of enrollment. Units transferred from prior colleges or universities are counted as well as units earned at UCLA. Progress is measured by the number of terms attended and units completed, **regardless of whether financial aid was received or not.** The unit and length of enrollment information is obtained from the Registrar's Office.

In order to meet the minimum progress requirements, you are required to complete at least eight units per quarter during your first three quarters at UCLA. After the third quarter, the requirement increases to 11 units per quarter. Withdrawal from any quarter, regardless of whether aid was received or not, is counted as a quarter attended and works to your disadvantage on the unit-per term progress requirement schedule. Students administratively cancelled will not have the cancelled quarter counted as a term attended when reviewing their progress.



Once aid is reduced or cancelled, it will not be reinstated automatically if the unit count increases after the census date.

For undergraduate students, no financial aid will be granted after 18 quarters of full-time enrollment, or the equivalent as a part-time student. If the Registrar's Office reports that you have a unit-per-term deficiency of 12 units or more, or if you are about to reach the 15th term of enrollment, you will be emailed a SAP Warning Letter in mid-May. Your financial aid for the current academic year will not be affected. Unless you correct the unit deficiency, however, or graduate by the 18th term, your financial aid for the following academic year will be suspended.

You may appeal a suspension decision by filing a SAP Appeal with the Financial Aid Office. **Appeals must be submitted by June 1st if attending summer session(s) or July 1st if attending the academic year only.** The SAP Coordinator will review your appeal and you will receive a response within two weeks from the date of submitting

the appeal. A *Guide to Satisfactory Academic Progress* is available upon request at the Financial Aid Office or can be found on our Web site at [www.fao.ucla.edu](http://www.fao.ucla.edu).

## Maximum University Grant Eligibility

Students who enter UCLA as freshmen may receive University Grants until they complete 120% of the required units for their degree program (excluding AP units). For example: if 180 units are required to complete your degree, you may receive University Grant funding up to 216 units. After the unit maximum is exceeded, no more University Grants will be awarded. Your eligibility for continued grant funding will be determined prior to the Fall Quarter for the upcoming academic year.

## Quarterly Unit Requirements

In addition to the Satisfactory Academic Progress requirements, you must also adhere to the quarterly unit requirements. The Financial Aid Office checks your units on the census date at the end of the third week of classes. Enrollment below half time on that date will result in cancellation of your aid and billing for funds received. Half-time enrollment for an undergraduate student is six units. Some undergraduate awards (Federal Pell Grant and Cal Grant B Stipend) require enrollment in 12 units to maintain maximum eligibility. Enrollment below 12 units on the census date\* will result in reduction of and billing for these awards. Federal Grants will not be reinstated if your unit count increases after the census date. For a graduate student, the minimum unit requirement for half time is four units.

## Return of Title IV Funds

If you receive financial aid, and subsequently do not enroll in the University, or enroll and then withdraw from the University, you may be required to return financial aid funds received. The Financial Aid Office must calculate the amount of financial aid you have “earned” prior to withdrawing or canceling your registration. Any aid received in excess of the earned amount is considered “**unearned**”. This unearned financial aid must be returned to the programs, from which they were disbursed. This amount is jointly shared by UCLA and the student and is based on your official withdrawal date or the date all classes were dropped.

If you decide not to attend a term, you must notify the University of your change in enrollment. Failure to notify the appropriate offices may disqualify you from receiving a refund of tuition/fees, which will result in a greater liability for financial aid disbursed and/or applied to your student account. For more information, the publication, *A Guide to the Return of Title IV Aid*, is available in the Financial Aid Office and on our Web site. \* *UCLA’s census date is at the end of the third week of each term.*

## DIRECTORY

### ***UCLA Financial Aid Office***

(310) 206-0400  
A-129J Murphy Hall  
finaid@saonet.ucla.edu

### ***Federal Processor (FAFSA)***

(800) 433-3243  
www.fafsa.gov

### ***Student Loan Services***

(310) 825-9864  
A-227 Murphy Hall

### ***California Student Aid Commission***

(888) CA GRANT  
P.O. Box 510845  
Sacramento, CA 94245-0845

### ***Graduate Student Support***

(310) 825-1025  
1228 Murphy Hall

### ***Scholarship Resource Center***

(310) 206-2875  
233 Covell Commons  
src@college.ucla.edu

### **Accreditation Statement**

UCLA is accredited by the Western Association of Schools and Colleges along with numerous special agencies. Information regarding the University’s accreditation may be obtained in the Office of Budget and Planning, Institutional Planning Analysis Library.

***Privacy.*** All student records are strictly confidential. Even if you have signed waivers of access to your file, you are not required to tell anyone about any information contained therein.

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