

August 10, 2007 Friday

Good Morning! Dear Colleagues:

We hope this email finds you well and you have enjoyed your summer time so far. We sincerely thank you for your hard work in cooperating with the Work-Study program.

We would like to remind you of the following important dates regarding summer and the upcoming academic year Work-Study program.

- **August 17, 2007 Friday Hiring Deadline for Summer**

All summer Referral Forms MUST be submitted by this date in order to place any student in the Work-Study program for summer.

There will be NO exception. Please make sure all your Work-Study students' Referral Forms have been submitted via the

Work-Study Online Job Bulletin (<https://www.fao.ucla.edu/wrkstd%5Femployer/>) by the above indicated deadline.

- **August 18-21, 2007 Work-Study Online Job Bulletin is deactivated** for data archiving and system maintenance.

- **August 22, 2007 Wednesday Work-Study Online Job Bulletin is re-activated.** Department may start posting Academic Year positions.

If you would like your positions to be the first ones to be reviewed by students, please have all related information ready in advance and

post your jobs on August 22, 2007.


- **August 27, 2007 Monday First day Work-Study website will carry available positions for the Academic Year**


Students will be able to logon and review Academic Year positions on the Work-Study website.


If you shall have any question, please feel free to contact us.

Sincerely,

Work-Study Staff

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**UCLA Work-Study Summer**  
**Window Hours** Monday-Friday  
9:00 AM - 1:00 PM