

UCLA MEMORANDUM

Work-Study Program

Dear Off-Campus Employer,

Beginning the 2009-2010 Academic Year, all off-campus Work-Study students will be required to sign up for Direct Deposit to receive his/her pay check. Please notify students that they must bring a voided check to the Work-Study Office at the time of hire.

Under Direct Deposit, students will automatically receive their pay check in their bank account. Students may also access their On-Line Earnings statement by visiting <https://atyourserviceonline.ucop.edu/ayso>.

Please contact the Work-Study Office at (310) 206-0446 with any further questions or concerns.

Thank you,

Work-Study Program Staff